

City of Tigard, Oregon  
13125 SW Hall Blvd  
Tigard, OR 97223

Customer Name

City of Tigard, OR  
March 2, 2007

# The City of Tigard, Oregon

*A Place to Call Home!*

13125 SW Hall Blvd, Tigard, OR 97223



What's Inside?

- Directory of Services
- Community Resources
- Who to Call

## Welcome to Tigard!

Approximately 45,500 residents make their home in this centrally located community in Washington County, 10 miles southwest of downtown Portland, just minutes from I-5, Highway 217 and Highway 99W. We want to help you find your new home a great place to live, work and play.

This brochure is intended to acquaint you with the City of Tigard and other local agency services. If you have suggestions on how city government can better serve the Tigard community, we want to hear from you. Please visit our website at [www.tigard-or.gov](http://www.tigard-or.gov) or contact us at 503-639-4171. Your City Council and city employees are ready to serve and assist you. Once again, we welcome you and wish you every happiness in your new home!

### Reach Us

#### Permit Center And

**City Hall** 13125 SW Hall Blvd  
**Ph:** 503-639-4171  
**TDD** 503-684-2772  
**Fax:** 503-684-7297  
[www.tigard-or.gov/cityhall](http://www.tigard-or.gov/cityhall)

**Library** 13500 SW Hall Blvd  
**Ph:** 503-684-6537  
**Fax:** 503-598-7515  
[www.tigard-or.gov/library](http://www.tigard-or.gov/library)

**Police** 13125 SW Hall Blvd  
**Ph:** 503-639-6168  
**Fax:** 503-684-5654  
[www.tigard-or.gov/police](http://www.tigard-or.gov/police)

## Recycling

The City continues to work with all cities in the Washington County Cooperative Recycling Program. By recycling, you divert materials from the landfill and help the environment. **What can you do?**

**Reduce** the amount of garbage you generate by purchasing products with minimal packaging  
**Reuse** of materials requiring no new natural resources or energy  
**Recycle** as much material as possible.

### CURBSIDE RECYCLING ~Blend together in your co-mingle recycling cart:

Cardboard	Break down and flatten large boxes.
Newspaper & Magazines	Toss into the cart, no string-tie necessary.
Milk/Juice Cartons	Rinse, clean, drip dry.
Scrap Paper	Toss into cart, no additional prep needed.
Metal Cans	Rinse & remove labels. No need to remove lids or flatten cans.
Aerosol Cans	Empty normally, discard the plastic cap & toss into the cart. For safety sake, do not flatten/puncture can or remove nozzle.
Scrap Metal	Must be smaller than 36 inches long & less than 40 pounds.
Plastic Bottles & Milk Jugs	Plastic bottles must have neck that is smaller than the base. Remove and discard the lid & rinse the container. Do not include plastic bottles that have come into contact with motor oil, pesticide or herbicide.

### RECYCLE IN SMALL RED BIN

Glass Bottles/Jars	Rinse, no need to remove labels. Please no broken glass, ovenware, Pyrex, china ceramics, light bulbs or window glass. No plastic lids (discard with garbage.)
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### RECYCLE ON THE SIDE

Motor Oil	Pour used motor oil and automotive lubricants into a gallon milk jug with a twist on lid. NO antifreeze or oil/water contaminated with antifreeze.
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### NON-RECYCLABLE MATERIALS

<b>Plastic Bags</b>	<b>Styrofoam</b>	Fertilizer bags	Boxes coated with wax or oil
Oil soaked paper	Liquids	Carbon Paper	Frozen juice paper cans
Plastic wrap	Tissues	Tape	Food contaminated paper/boxes
Charcoal bags	Photographs	Plastic twist top lids	Microwave dishes
Pet food bags	Toilet paper	Napkins	Foam packing material
Waxed paper	Mylar balloons	Hygiene products	Disposable Diapers

## Washington County

[www.co.washington.or.us](http://www.co.washington.or.us)

**Public Services Building** 155 N. First Avenue  
Hillsboro, OR 97124

**District Courthouse:** 150 N. First Avenue  
Hillsboro, OR 97124

County Offices Main Phone 503-846-8611  
Aging Services 503-640-3489  
Assessment & Taxation 503-846-8741  
Community Action Organization

[www.caowash.org/find.htm](http://www.caowash.org/find.htm)

Information & Referral 503-693-3224  
District Attorney 503-846-8671  
Circuit Court 503-846-8888  
Election Office 503-846-5800  
Food Bank 503-439-6510  
Health & Human Services 503-846-8881  
Marriage Licenses 503-846-8752  
Pesticide Center 800-858-7378  
Property Tax Assessments 503-846-8741  
Tualatin Valley Fire & Rescue 503-649-8577

[www.tvfr.com](http://www.tvfr.com)

Voter Registration

[www.sos.state.or.us/elections/other.info/vr.htm](http://www.sos.state.or.us/elections/other.info/vr.htm)

Washington Co. Sheriff 503-846-8700  
Washington Co. Jobline 503-846-8607

## CITY ADMINISTRATION

The City is governed by a City Council with the City Manager responsible for the daily administration of all City functions. This includes general management, personnel administration, labor relations, risk and network services, volunteer coordination, and community relations. Correspondence and City business can be mailed to the City Manager's office or a specific department.

### City Council

Mayor: Craig E. Dirksen

Councilors: Sydney Sherwood - Council President  
Gretchen Buehner, Sally Harding, Tom Woodruff

### Staff

City Manager	Craig Prosser	x2486
Assistant City Manager	Elizabeth A. Newton	x2412
Executive Asst. to City Manager	Joanne Bengtson	x2476
City Engineer	Gus Duenas	x2470
City Recorder	Cathy Wheatley	x2410
Cityscape Newsletter	Liz Newton	x2412
Community Development Director	Tom Coffee	x2443
Financial & Information Services Dir.	Robert Sesnon	x2406
Human Resources Director	Sandy Zodrow	x2408
Library Director	Margaret Barnes	x2501
Public Works Director	Dennis Koellermeier	x2595
Risk Management Director	Loreen Mills	x2417
Volunteer Coordinator	Bob Roth	x2402

TDD 503-684-2772  
Phone 503-639-4171  
Fax 503-684-7297  
24-Hour Job Line 503-624-9471

## COMMUNITY DEVELOPMENT

### SHAPING A BETTER COMMUNITY"

The Community Development Department consists of the Administration, Building, Current Planning, and Long Range Planning Divisions.

The functions of the department include community planning, administration of the Community Development Code as it relates to land development, park planning and development, and building plan review and inspections, code enforcement and general economic development activities.

The Department serves as staff for the Planning Commission which reviews zoning ordinance amendments, variances, conditional uses and other land use actions.

#### **Building & Planning Dept. Counter Hours: Monday–Friday 8:00 AM to 5:00 PM**

Building Department	x2439
Code Enforcement	x2441
Permits	x2439
Planning Department	x2421
Zoning	x2421
Inspection Request Line	503-639-4175

### Recreation

Little League	503-968-BALL
Tigard Basketball Association	503-684-4667
Tigard Soccer Club	503-968-7197
Tigard Swim Center	503-431-5455
Tualatin Hills Parks & Recreation	503-645-6433

### Utilities

#### *Cable*

Comcast	888-824-8264
Metro Area Communications Commission	503-645-7365

#### *Garbage*

Pride Disposal	503-625-6177
Millers–Waste Mgmt.	503-249-8078

#### *Gas*

NW Natural Gas	503-226-4211
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#### *Electric*

Portland General Electric Customer Service	<a href="http://www.portlandgeneral.com">www.portlandgeneral.com</a> 503-228-6322 800-542-8818
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#### Streetlight Outages/Repairs

503-464-7777  
800-544-1795

#### *Telephone*

Qwest	800-244-1111
Verizon	800-483-4000

#### *Water/ Sewer*

City of Tigard	503-639-4171
Clean Water Services	503-681-3600

## Service Organizations

American Red Cross	503-284-1234
	<a href="http://www.redcross.org">www.redcross.org</a>
Bee Control NW	503-255-3243
Boy Scouts	503-226-3423
Girl Scouts	503-620-4567
Community Partners for Affordable Housing	503-968-2724
Drug & Alcohol Helpline	800-621-1646
Good Neighbor Center Shelter	503-443-6084
Habitat for Humanity	503-245-1798
Housing Connections	503-802-8562
Affordable Housing	<a href="http://www.housingconnections.org">www.housingconnections.org</a>
Oregon Dept of Transportation	503-229-5002
Oregon Food Bank	503-439-6510
Rotary Club	503-228-1550
Senior Center	503-620-4613
Tigard Loaves & Fishes	503-620-4613
Tigard Farmer's Market	503-244-2479
	<a href="mailto:tstormont@earthlink.net">tstormont@earthlink.net</a>
Tigard Times Newspaper	503-684-0360

## State Offices

State of Oregon	<a href="http://www.state.or.us/agencies.ns">www.state.or.us/agencies.ns</a>
Better Business Bureau	503-226-3981
Dept. of Environmental Quality	503-229-5263
Dept. of Motor Vehicles	503-299-9999
	<a href="http://www.odot.state.or.us/dmv">www.odot.state.or.us/dmv</a>
Employment Department	<a href="http://www.emp.state.or.us">www.emp.state.or.us</a>
Beaverton	503-644-7246 English
	503-644-1229 Español

## ENGINEERING

The Engineering Department is responsible for the design and construction of capital improvements to be maintained by the City. Projects include streets, storm drainage, and utilities.

Permits are issued by the Engineering Department for any work done in a public right-of-way or public easement. Requests for changes in traffic signs, pavement markings, or traffic signals should be directed to the Engineering Department.

Private Development	Kim McMillan	x2642
Capital Projects	Vannie Nguyen	x2460

## FINANCIAL & INFORMATION SERVICES

The Finance Department is responsible for all accounting, financial records, fiscal reports, internal audit controls, and payroll, as well as fiscal reports required by the federal, state and county governments. The Finance Department is also responsible for the annual budget, investing public funds, long range financial forecasting, purchasing, central records, room reservations, Passport issuance, central office support and the switchboard.

Business Tax	x2487
Room Reservations	x2474
Utility Billing Issues	x2492
Public Records Requests	x2483

### Passport Issuance

Applications are accepted at the Utility Billing counter in City Hall:  
**Monday, Tuesday and Thursday 8:30 AM – NOON**

Located at 13125 SW Hall Blvd in City Hall, application forms are available in the lobby Monday – Friday 8am to 5pm. For more information visit our website at:

[www.tigard-or.gov/city\\_hall/services/passport/default.asp](http://www.tigard-or.gov/city_hall/services/passport/default.asp)

## LIBRARY

The Tigard Public Library offers free access to a wide variety of books, magazines, videos, compact discs and other materials, as well as professional reference service and access to the Internet.

The Library also sponsors programs and events for all ages. A monthly events calendar is listed in the "Cityscape" newsletter, mailed to all residents.

Additional information about Library programs and services can be found on the City website. The Library is a member of Washington County Cooperative Library Services, which provides access to all public libraries in the metro area.

### Library hours effective October 6, 2005:

<b>Monday-Wednesday</b>	<b>10:00 AM – 8:00 PM</b>
<b>Thursday</b>	<b>1:00 PM – 8:00 PM</b>
<b>Friday - Saturday</b>	<b>10:00 AM – 5:00 PM</b>
<b>Sunday</b>	<b>1:00 PM – 5:00 PM</b>

Public Information Coordinator	
Paula Walker	503-684-6537 x2508 <a href="mailto:paula@tigard-or.gov">paula@tigard-or.gov</a>
Programs & Classes	
Circulation Desk	503-684-6537 x2527
Reference Desk	503-684-6537 x2517
Volunteer Opportunities	503-684-6537 x2516
Trish Stormont	

## Other Local Resources

### Landfills

Hillsboro	503-640-9427
Metro	503-657-2872
Newberg	503-538-0103

### Post Office

Change of Address	<a href="http://www.usps.com/moversguide/welcome">www.usps.com/moversguide/welcome</a>
Tigard Branch	503-968-6763
US Postal Service	800-275-8777

### Public Transportation

Tri-Met	<a href="http://www.tri-met.org">www.tri-met.org</a> 503-238-7433
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### Schools

*Some Tigard residents will attend Beaverton Schools, depending upon the area in which they reside. For boundary information, call:*

Beaverton School District	503-591-8000 <a href="http://www.beaverton.k12.or.us/">www.beaverton.k12.or.us/</a>
Tigard/Tualatin School District	503-620-1620 <a href="http://www.ttsd.k12.or.us/">www.ttsd.k12.or.us/</a>
Bridgeport Elementary	503-431-4200
Edward Byrom Elementary	503-431-4300
CF Tigard Elementary	503-431-4400
Deer Creek Elementary	503-431-4450
Durham Elementary	503-431-4500
J. Templeton Elementary	503-431-4850
Mary Woodward Elementary	503-431-4700
Metzger Elementary	503-431-4600
Tualatin Elementary	503-431-4800
Fowler Middle School	503-431-5000
Hazelbrook Middle School	503-431-5100
Twality Middle School	503-431-5200
Tigard High School	503-431-5400
Tualatin High School	503-431-5600

## Other Local Resources

### Animals

Oregon Humane Society 503-285-7722  
[www.oregonhumane.com](http://www.oregonhumane.com)

Washington Co. Animal Control 503-846-7041

### Chamber of Commerce

Hispanic Metropolitan Chamber 503-222-0280  
[www.hmccoregon.com](http://www.hmccoregon.com)

Tigard Area Chamber 503-639-1656  
[www.tigardchamber.org](http://www.tigardchamber.org)

### Churches

*There are several churches in Tigard. This is just a partial list:*

Calvin Presbyterian Church	503-369-3273
Christ the King Lutheran Church	503-639-2789
Gethsemane Lutheran Church	503-620-2354
Metzger United Methodist Church	503-246-1880
St. Anthony's Catholic Church	503-639-4179
St. James Episcopal Church	503-639-3002
Tigard Assembly of God	503-639-5336
Tigard Christian Church	503-639-5713
Tigard Covenant Church	503-639-3084
Tigard First Baptist Church	503-639-3913
Tigard Foursquare Church	503-639-9203
Trinity Evangelical Church	503-590-5683
Westgate Baptist Church	503-524-3500

### Health/Hospital

Legacy/Meridian Park Hospital	503-692-1212
Poison Control	800-452-7165
Providence/St. Vincent Hospital	503-216-1234
Tuality Community Hospital	503-681-1111

## MUNICIPAL COURT

The Municipal Judge is the Judicial Officer of the City and is appointed by the City Council. The Judge is responsible for holding court within the City, known as the Municipal Court. Municipal Court provides a local forum for resolution of parking citations, limited misdemeanors and civil infractions.

Administrative Services Manager

Nadine Robinson x2481

Judge Michael O'Brien x2481

## POLICE

[www.tigard-or.gov/police](http://www.tigard-or.gov/police)

The primary responsibility of the Police Department is to preserve and protect life and property. As a result, the Department focuses on prevention and suppression of crime, apprehension of offenders and enforcement of traffic laws. The Department has a full-time crime prevention officer who can assist residents with organizing a neighborhood watch and identify possible solutions to enhance neighborhood safety. Tigard Police Officers provide full service law enforcement to our community. **Please call 9-1-1 for emergencies. For non-emergency police matters call 503-629-0111**

Chief of Police, William Dickinson	503-639-6168 x2572
Public Information Officer, Jim Wolf	503-684-4997 x2561
Administrative Office	503-639-6168
Crime Prevention	503-718-2561
Liquor License	503-639-6168
Mediation Program	503-526-2523
Police Non-Emergency	503-629-0111
Police Records	503-639-6168
Fingerprinting	503-526-2260

(Can be obtained at Beaverton Police)

## PUBLIC WORKS

**Building Maintenance:** Provide general maintenance for all City-owned facilities.

**Fleet Division:** Provide routine maintenance and repair of all City-owned vehicles.

**Parks:** Provide routine maintenance to 12 City parks, 9 miles of nature trails and 181 acres of open space.  
To make a park reservation, call 503-639-4171, x1799 or use the on-line reservation service at [www.tigard-or.gov](http://www.tigard-or.gov)

**Storm Water Division:** Manage the storm water collection and treatment system; provide water quality facility maintenance, Adopt-A-Stream programs and 24-hour Customer Service.

**Streets Division:** Install and maintain new and existing street signs, guardrails and barricades; perform routine maintenance on City streets and bicycle paths.

**Wastewater Division:** Manage the sanitary sewer collection system, provide services including line cleaning, pipeline video inspection & repair; 24-hour Customer Service.

**Water Service Division:** Manage the water distribution system; secure a long-term water source; provide reliable supply of safe drinking water as well as educational materials regarding conservation, cross-connections & quality.

**24-Hour Customer Service:** 503-639-1554

### General Contact Information:

12800 SW Ash Street **OR**  
9020 SW Burnham Street  
Ph: 503-639-4171  
Fax: 503-684-8840

## Tigard's History

Wilson and Polly Tigard settled the area in the 1850's. After coming to Oregon by wagon train in 1852, the Tigard's staked out a 320 acre claim near Bull Mountain. The family cleared two acres for their homesite, first building a log cabin and later a frame house. Soon, the Tigard's had constructed the community's first general store, which also served as a community post office, voting place and home for Tigard's first telephone. A Victorian-style house built in 1880 for Wilson Tigard's eldest son, John, is now a historic landmark located on SW Canterbury Lane.

Another monument to Tigard's community spirit and past is the Tigard Windmill at SW 121<sup>st</sup> Avenue and Katherine Street. Built by Chris Christensen circa 1900 to supply well water for two residences on the Wood-Christensen farm established in 1866, it is all that remains of the once active 160 acre Wood-Christensen farm complex. Standing three stories high, the water tower supports a fully intact windmill which neighborhood residents restored in 1983.

## City of Tigard We are committed to:

### PARTICIPATION

Citizens & employees  
working together

### INNOVATION

Consider & respect new  
ideas

### RESPONSIVENESS

Accurate & timely

### COMMUNICATION

Open & clear

### COURTESY

To all